



DIVINE MERCY COLLEGE

BACKGROUND CHECK

Please email completed form to: dmcadmin@arach.net.au

To: **Divine Mercy College**

Date: _____

Dear Principal,

We have had an application for enrolment from:

Name: _____ Date of Birth _____ Year: _____

Could you please briefly answer these questions for enrolment purposes:

- When did the student enroll at your school?
- Has the student left your school? Yes / No If so, when?
- Please list any achievements/awards this student has received?
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.....
- Does the student require assistance from Learning Support ? Yes / No
- Has the student been suspended? Yes / No
.When?.....
- Has the student had a history of violence? Yes / No
- Are there any behavioural issues that you believe to be relevant to us? Yes / No If Yes:
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➤
➤
- Any other issues that you would like to mention, poor attendance / application etc?
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.....
- Has the student received any warning letters? Yes / No
- Has the student met all requirements for the WACE to date? Yes / No /
- Has the student a USI Number? Yes / No **USI No:**

Could you also send a copy of the **student's attendance record** and any other relevant information?
Thank you for your assistance.

Enrolment Policy
Written by: Leadership Executive Team
Written: 2015
Reviewed: 2019
Next review date: 2021